

2021-2022 Adopted June 13, 2019

## **PLEASANT GROVE INDEPENDENT SCHOOL DISTRICT STUDENT TECHNOLOGY RESPONSIBLE USE POLICY**

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Pleasant Grove ISD provides students with access to the District's electronic communications system for educational purposes. The electronic communications system is defined as the District's network, servers, computers, mobile devices, peripherals, applications, databases, online resources, Internet access, email and any other technology designated for use by students, including all new technologies as they become available. Please note that the Internet is a network of many types of communication and information networks, including Websites and app resources, such as blogs, eportfolios, Google for Education (Core Apps and Additional Services), webcasts, etc. and is part of the district's electronic communications systems. Websites and apps offer a variety of future ready opportunities. Equipping our students with communication, collaboration, critical thinking, and creativity skills are essential. With this educational opportunity comes responsibility.

In accordance with the Children's Internet Protection Act, Pleasant Grove ISD educates staff and students regarding appropriate online behavior to ensure Internet Safety, including the use of email and websites and apps. While the District uses filtering technology and protection measures to restrict access to inappropriate material, it is not possible to absolutely prevent such access. **It will be each student's responsibility to follow the rules for appropriate and responsible use.**

Access to the Pleasant Grove ISD network is a privilege and administrators and faculty may review files and messages to maintain system integrity and ensure that users are acting responsibly.

### **Websites and Apps**

For students under the age of 13, the Children's Online Privacy Protection Act (COPPA) requires parental permission for education software tools. Examples of these tools are Google for Education, blogs, online presentation tools, Digital Portfolios (Seesaw/Google Sites), and other digital resources. Keeping your student's data private is our priority. Parents wishing to deny access to these educational tools must do so in writing to the campus principal.

**All students in Pleasant Grove ISD must adhere to the following digital learning standards of responsible use:**

- Access to the District's network services is a privilege, not a right.

- ❑ All students are allowed access to electronic resources unless the school is notified in writing by the parent/guardian.
- ❑ The District may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private.
- ❑ Students are responsible at all times for their use of the District's electronic communication system and must assume personal responsibility to behave ethically and responsibly, even when technology provides them the freedom to do otherwise. Students will not retrieve, save, distribute, or display hate-based, offensive, or sexually explicit material.
- ❑ Students must not access, modify, download or install computer programs, files or information belonging to others.
- ❑ Students must not waste or abuse school resources through unauthorized system use (e.g. playing online games, downloading music, watching video broadcasts, participating in chat rooms, etc.).
- ❑ Students must not alter computers, networks, printers or other equipment except as directed by a staff member. Students will refrain from attempting to bypass, hack, or circumvent security settings or Internet filters, or interfere with the operation of the network by installing software or web-based services. (including, but not limited to VPNs)
- ❑ Technology, including electronic communication, should be used for appropriate educational purposes only and should be consistent with the educational objectives of Pleasant Grove ISD.
- ❑ Students must not release personal information on the Internet or electronic communications.
- ❑ Students are responsible for not pursuing material that could be considered offensive. Students should notify a teacher or administrator immediately if they encounter materials which violate appropriate use.
- ❑ If a student finds an inappropriate site or image, he or she must immediately minimize the program and contact the instructor.
- ❑ Students are responsible at all times to keep their district issued network and email account safe and secure. Do not share usernames, passwords or other account information, nor attempt to access other users' accounts. Report any suspected unauthorized use of their account to a teacher or district official immediately.
- ❑ Masquerading, spoofing, or pretending to be someone else is forbidden. This includes, but is not limited to, sending out email, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else's name
- ❑ Students will refrain from the use of or access of files, software, or other resources owned by others without the owner's permission. They will use only those school network directories that are designated for student use and for the purpose designated by the teacher.
- ❑ Students shall respect the intellectual property of other users and information providers. They will obey copyright guidelines, and will not plagiarize or use the work of others without proper citation and permission.

- ❑ Students will be polite and use appropriate language in electronic mail messages, virtual learning environments, online postings, and digital communications with others. They will refrain from using profanity, vulgarities, or any other inappropriate language as determined by school administrators.
- ❑ Students are expected to keep equipment in good condition.
- ❑ In accordance with the Children's Internet Protection Act (CIPA), the District has an Internet safety policy in place. Students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- ❑ All users are expected to follow existing copyright law (Title 17, USC) and educational fair use policies.
- ❑ Violation of any of these standards may result in suspension of computer use, Internet privileges and/or other disciplinary action.

The District makes no guarantee that the functions or the services provided by or through the district system will be error-free or without defect. The District will not be responsible for any damage the user may suffer, including but not limited to, loss of data or interruptions of service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The District will not be responsible for financial obligations arising from unauthorized use of the system.

### **Content Filtering**

While the District uses filtering technology and protection measures to make its best effort to restrict access to inappropriate material, it is not possible to absolutely prevent such access. It will be each student's responsibility to follow the rules for responsible use. Access to the PGISD network is a privilege and administrators and faculty may review files and messages to maintain system integrity and ensure that users are acting responsibly.

Computer network privileges, including Internet access, will be granted only after the signature page acknowledging the PGISD Student Technology Responsible Use Policy is received. By signing, you and your child agree to comply with the responsible use policy presented here.

If any student violates any of these provisions, his or her access privileges may be terminated, appropriate disciplinary action taken in accordance with the Student Code of Conduct, and all future access could be denied.

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### Student Technology Responsible Use Contract

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I understand and will abide by the terms and conditions as outlined in the Student Network Responsibility Contract for use of PGISD network services. Should I commit any violation, my access privileges may be revoked, school disciplinary action according to the student Code of Conduct may be taken and/or appropriate legal action pursued.

**Student Name:** (please print) \_\_\_\_\_

**Current Grade Level:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

### Parent or Guardian Technology Responsible Use Contract

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As the parent or guardian of the above student, I have read the terms and conditions as outlined in the Student Network Responsibility Contract for use of PGISD network services. I understand that these privileges are designed for educational purposes.

In consideration for the privilege of using PGISD network services, and in consideration for having access to the public networks, I hereby release the district, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitations, the type of damage identified in the Student Network Responsibility Contract.

\_\_\_\_\_ I hereby give permission for my child to utilize PGISD network services.

\_\_\_\_\_ I do not give permission for my child to utilize PGISD network services.

**Parent or Guardian Name:** (please print): \_\_\_\_\_

**Parent or Guardian Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_